

GENERAL ASSEMBLY

Ordinary Meeting

Wednesday, 27 March 2019 (09:00 – 13:00 EST)

The CORE Club – 66 East 55 Street, New York, NY 10022, USA

Minutes

1. Welcome and Introduction

FF: Welcomed the SIGA Members, Committed Supporters and guests. Referred to yesterday's successful and impactful SIGA Sport Integrity Forum V held at the New York Athletic Club and the impressive line-up of speakers and statements of support SIGA received for its reform agenda from a wide array of stakeholders in the sports industry.

Commended EMM's leadership and tireless efforts together with KS and the SIGA executive team for their hard work in delivering such a successful event that was an important milestone in SIGA's development.

FF Proposed a minute's silence paying tribute to Michael Pedersen, founder of SIGA Committed Supporter "M Change the Game", FF announced that a "Michael Pedersen Award for Good Governance in Sport" would be introduced in the future as a tribute to Michael's passion and hard work on the subject of sports governance reform.

2. Approval of the minutes from the meeting held on 31 January 2019

Approved by unanimity.

3. Analysis, discussion and deliberation on

3.1. SIGA 2018 Annual Report of Activities

EMM presented an institutional video to the SIGA General Assembly showing highlights from 2018. He referenced key initiatives, partnerships and achievements made during the year and reminded that the SIGA Annual Report of Activities 2018 is published on the SIGA website at the following link: <http://siga-sport.net/wp-content/uploads/2019/03/SIGA-ARA-2018-MAR2019.pdf> and was released via Twitter and circulated to the SIGA Members via email in advance of the SIGA General Assembly.

3.2. SIGA 2018 Accounts and Independent Audit Report

EMM: introduced the organisation's 2018 accounts, outlined its positive results and alluding to the positive report presented by both the SIGA Audit and Compliance Committee and the appointed independent auditor.

FF: Praised EMM for his prudent management of SIGA's finances and for ensuring the prompt delivery of the 2018 SIGA Accounts and Independent Audit Report so that the organisation can be an example of financial integrity and transparency by publishing its 2018 accounts on the SIGA website upon

approval by the SIGA General Assembly, in the same way as the 2017 Accounts were published.

The SIGA General Assembly unanimously approved the 2018 SIGA Accounts and Independent Audit Report, both of which had been provided to the SIGA Members within the prescribed statutory deadlines.

3.3. **SIGA 2019 Global Strategy & Action Plan**

EMM presented the SIGA 2019 Global Strategy and Agenda Plan to the SIGA General Assembly, emphasising that 2019 is a year of consolidation, as well as expansion to the United States with the planned formation of SIGA AMERICA as a legal entity. He referenced SIGA's key priorities and new thought leadership initiatives as set out in the 2019 SIGA Strategic Outlook and Action Plan document that had been circulated to the SIGA Members in advance of the SIGA General Assembly.

EM asked about the implementation of the SIGA internal governance policies, and **EMM** provided the respective clarification.

Several SIGA Members and Committed Supporters took the floor to endorse the proposed global strategy, including the formation of SIGA AMERICA, such as DL of Luna Global Networks, MH2 representing ICSS INSIGHT, as well as SP, an independent member of the SIGA Council.

The SIGA General Assembly unanimously approved the SIGA 2019 Global Strategy & Action Plan.

3.4. **SIGA 2019 Budget**

FF referenced the SIGA 2019 Budget that had been provided to the SIGA Members in advance of the General Assembly. **FF** also requested members to pay their membership fees in a timely fashion so that SIGA has the resources to sustain its activities.

The General Assembly unanimously approved the SIGA 2019 Budget.

3.5. **SIRVS International Tender Process – Report from the Independent Jury and Adjudication**

FF and **EMM** addressed the adjudication of the implementation of SIRVS to the BSI Group that was announced the previous day at the SIGA Sport Integrity Forum. Thanking **SW** of BSI Group for his professional presentation and expressed, **FF** and **EMM** also thanked the SIRVS Independent Jury (<http://siga-sport.net/jury/>) for their commitment and **KS** for providing legal advice to the Jury regarding the international public tender of SIRVS. **EMM** gave the floor to **KS** to present on the process.

KS presented the tender process that commenced in 2018. The Contract Notice was issued on 25 June 2018 published on the SIGA website at: <http://siga-sport.net/contract-notice/>. SIGA received several expressions of interest from leading international organisations interested in tendering for SIRVS. **KS** explained the various stages that followed, including responses to enquiries and the Report to the Council that was shared with the SIGA Members within the prescribed statutory timetable that set out the detailed analysis of the individual tenders and the Jury's recommendation to the Council to award the contract to BSI Group that was subsequently ratified by the Council.

KS explained that the next stage is for BSI Group to conduct an independent audit of SIGA's Universal Standards to ensure they are capable of being audited and we will then kick off with the pilot phase of the project where five (5) to ten (10) sports organisations of varying sizes in different geographic locations will go through SIRVS.

DW of IMMAF expressed his support for SIRVS and said this is the gamechanger that the sports industry needs. Self-assessment is inadequate, and a lot of federations will be interested in the outcome.

AM of Cyprus Sports Organisation also pledged his support for SIRVS, as did **MR** of Mastercard, amongst others.

3.6. **Amendments to the SIGA Universal Standards**

This agenda item was not addressed. **EMM** explained that this would be part of the work plan of the SIGA Standing Committees.

3.7. **Analysis, discussion and deliberation on proposed amendments to the SIGA Statutes and Internal Governance Regulations and Policies**

FF: Referencing the following documents that the SIGA Administration had circulated to all SIGA Members in advance of the SIGA General Assembly within the prescribed statutory deadline, including: (1) the proposed amendments to the SIGA Constitution; (2) the proposed amendments to the Terms of Reference for the SIGA Standing Committees; (3) the proposed amendments to the SIGA Electoral Regulations; (4) the proposed amendments to the SIGA Conflicts of Interest Policy; and (5) the proposed amendments to the SIGA Gifts, Entertainment and Hospitality Policy.

EMM: Thanked all those involved in the amendment of the SIGA Statutes and internal regulations and guided the General Assembly through the proposed changes. Stressed that, whilst SIGA is a relatively new organisation, these updates were necessary in order to enhance SIGA's governance, led by example and ensure decision making procedures can be streamlined. Most notably, referenced the proposed amendment in the SIGA Constitution whereby the Council proposed to have a permanent committee consisting of three individuals from the Council to expediate day to day decisions in order to avoid unnecessary delays and the amendment to clause 13.4 of the Constitution in order to comply with Swiss Law. .

The SIGA Members unanimously approved the proposed amendments to the SIGA Constitution and Internal Governance Regulations and Policies.

3.8. **SIGA AMERICA**

EMM presented the strategic objectives and proposed legal nature, objectives and structure of the new SIGA entity, explaining that it would be non-for-profit with one sole member: SIGA. EMM briefly summarised the resources, incorporation process and proposed timings, anticipating that SIGA AMERICA would be formed and launched during the second quarter of 2019 and would recruit a General Manger to run day to day operation, subject to funding. SIGA AMERICA would have a specific logo and presented a couple of options.

The General Assembly unanimously approved the constitution of SIGA AMERICA as proposed.

Please refer to agenda item 3.3 regarding the positive comments from various SIGA Members and Committed Supporters that endorsed the formation of SIGA AMERICA.

4. **Reports from Ethics Committee and Audit & Compliance Committee – For Information**

EMM referred to the reports that were circulated in advance to the SIGA General Assembly in advance of the meeting within the prescribed statutory period.

5. **Elections for the following SIGA Internal Organs**

5.1. **Ethics Committee**

EMM alluded to a Circular Letter previously sent to the SIGA Members with proposed names for the Ethics Committee in accordance with the prescribed statutory deadlines.

LJS of QUEST was invited by FF to serve a second term as Chairman of the Ethics Committee, which he accepted. The SIGA Members unanimously ratified this decision and elected LJS for a new term.

FVG of UIA and Ana Celeste, an eminent high court judge in Portugal, were also elected to serve with LJS on the Ethics Committee.

LJS proposed that the Ethics Committee may co-opt one or two additional members in the future. EMM seconded such proposal and proposed that the SIGA Statutes would be amended accordingly. The General Assembly unanimously approved such proposals.

5.2. **Audit & Compliance Committee**

Prior to the General Assembly, EMM sent a Circular Letter to the SIGA Members in accordance with the prescribed statutory deadlines proposing that Pedro Machado of the Bank of Portugal (seconded by PwC) continues as Chairman of the Audit and Compliance Committee served by the existing members of the committee. The SIGA Members unanimously agreed with this proposal and re-elected the existing Audit and Compliance Committee

6. SIGA Master Calendar of Meetings & Events - Update

BH of the Kosovo National Olympic Committee (KNOC) proposed that he would like to hold a follow up to the inaugural SIGA Regional Summit that KNOC hosted in September 2018.

EMM agreed subject to getting a suitable date in the diary as SIGA is hosting an Inter-Regional Summit in Doha on 15-17 September.

MH of ICSS INSIGHT confirming his institutional support for the Inter-Regional Summit in Doha together with Qatar Airways.

EMM presented the global opportunities SIGA has through its partnership with the largest football conference organisation, Soccerex that hold annual conferences in China, United States & Europe. SIGA is the exclusive integrity partner and will be represented on the panel at each of the above conferences in 2019.

7. Other Business

Fundraising:

SA of Charity Brands presented his experience in the fundraising sector and plan to reach the agreed fundraising target for SIGA. SA referred to the successful SIGA Sport Integrity Forum the previous day and how he plans to galvanise major fundraising opportunities from the corporate sponsors in the US as well as the leagues. SA believes in SIGA's vision and mission and is delighted to be on board to help SIGA move to the next stage of its development. Referenced a round table to be held in the afternoon and called for the active engagement of the SIGA Members as part of the fundraising initiative.

Interventions from New Members:

JFC of *AFDP Global* expressed the organisation's support on behalf of its founder, HRH Prince Ali bin al Hussein of Jordan. AFDP Global is delighted to join SIGA as its newest member and cooperate to turn a new page on the governance of sport.

DC of *Pacto pelo Esporte* explained how the organisation represents a coalition of corporate sponsors in Brazil that have, like SIGA, united to call for higher standards of sports governance in the country. DC commended SIGA for its global efforts on this front and expressed that *Pacto pelo Esporte* will be part of SIGA once they fulfil their internal processes. DC pledged support for the SIGA Global Female Mentorship Programme and reiterated her offer to host the third SIGA Special Session in Brazil in 2020.

8. Next Meeting

TBC

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Dated:

Emanuel Macedo de Medeiros

CEO

ANNEX 1

Participants List

Chairman Franco Frattini (**FF**)
CEO, Emanuel Macedo de Medeiros (**EMM**)
General Counsel, Katie Simmonds (**KS**)
Shellie Pfol, independent Council member/ former CEO, Safe Sport USA (**SP**)

SIGA Members: (in alphabetical order in accordance with member organisation)

Andreas Michaelides, Cyprus Sports Organisation (**AM**)
Mohammed Hanzab, ICSS INSIGHT (**MH1**)
Karen Webb Moss, ICSS INSIGHT (**KWM**)
Michael Hershman, ICSS INSIGHT (**MH2**)
Densign White, International Mixed Martial Arts Federation (**DW**)
Besim Hasani, Kosovo National Olympic Committee (**BH**)
Michael Robichaud, Mastercard (**MR**)
Lord John Stevens, QUEST (**LJS**)
Helen Slaven, QUEST (**HS**)
Eddie Marshbaum, QUEST (**EM**)
Affy Sheikh, Starlizard Integrity Services (**AS**)
Alec Bowers, Starlizard Integrity Services (**AB**)
James H. Cottrell, Stockholm University (**JHC**)

SIGA Committed Supporters:

David Luna, Luna Global Network (**DL**)
Paul Nicholson, Inside World Football (**PN**)
Fernando Veiga Gomes, UIA (**FVG**)
Anastasios Pantazidis, Hellenic Federation of Modern Pentathlon (**AP**)

Observers:

Daniela Castro, Pacto Pelo Esporte (**DC**) (Expressed interest in becoming a SIGA Member)
LaRhonda Burley, National Fitness Foundation (**LB**) (SIGA Partner)
JF Cecillon, AFDP Global (**JFC**) (SIGA General Assembly endorsed membership of AFDP Global during the SIGA General Assembly on 27 March 2019)
Shimon Cohen, The Press Office (**SC**)
Stephen Adler, Big Circle (**SA**) (SIGA's Fundraising Company)
Steven Wilson, BSI Group (**SW**) (Successful bidder of award of implementation of SIRVS)